



# ***Jannali Public School P & C Association***

***107 – 121 Sutherland Road  
Jannali NSW 2226***

## **Minutes of P&C Meeting 11 February 2020**

Attendance: Karen Andrews, Amanda Mulder, Julie Robinson, Kaylene Pring, Liz Delfs, Holly Smith, Kris Harrison, Janelle Argue, Simon Argue, Jen Chambers, Maria-Nicole Miriklis, Rachelle Gibbons, Cathryn Walker, Kate King, Mark Bailey, Denise Lai

Apologies: Tim Litton, Val Cullen

### **1. Welcome and acceptance of minutes 29 Oct and 26 Nov tabled**

Correction: last P&C Meeting Minutes were revised due to incorrect Budget Rev 1 and reissued in November

Motioned: Liz / Seconded: Holly

### **1. Business arising from Previous Minutes:**

- Nil

### **2. Correspondence in**

- P&C Federation bulletin received – all note
- Requested Admin Fee for Superannuation discrepancies with ATO was received and ATO rejected a request for reimbursement of Administration Fee
- Pedestrian Crossing at school: Eleni Petinos and Craig Kelly Office were emailed about safety issues outside the school. Craig Kelly's office said they are happy to support the local commander for addition support. Eleni acknowledged and requested input from Sutherland Shire Council.

### **3. Presidents Report (Julie)**

- Refer President's Report tabled as part of the AGM meeting, held just prior to this regular P&C Meeting.

### **4. Treasurers Report (Kaylene)**

- Refer financial and auditor's report tabled in the AGM meeting, held just prior.
- Propose change to audit timing to avoid coinciding with Christmas and summer holiday period that provides challenges in locking in the auditor and then also availability during the holidays. Update at future meeting, as needed.

## **5. Principals Report (Karen)**

- Welcome Back Disco was wonderful – so great to see parents and teachers working together. It was enjoyed by all who attended;
- Sydney Uni observations bidirectional reviews
- Quality Teaching Rounds – Newcastle Uni; reflection and observations to improve the quality of the teaching in JPS.
- Appointed Wellbeing Facilitator (Chaplin): Elaine Marios and attending 2 days/wk;
- Tree Clearing commenced in the school foregrounds, tree branch over the playground being removed tomorrow, strip between College and school being arranged subject to discussion between College leasing land from DET.
- Student Numbers: 150 aiming for 160

## **6. Reports**

### **• BASC**

- Centre Assessment has been completed. Evaluation was very positive, with three categories of seven exceeding expectation and hoping that final request for one category may deem the centre with total of four categories “Exceeding Expectation”. Congratulations to JBASC staff for the great result and reflection of hard work and large amount of effort to achieve this.
- Staffing: Tara has resigned from the JBASC Coordinator role. Approval requested for advertising for role, accepted by all.
- Strategic Review of JBASC business services is recommended and Reviewer has stated the works can be completed within 3 months.
- Improvement projects: improvement projects identified to streamline and improve efficiencies in JBASC and being worked through. Subconvenor to provide regular update as part of standard P&C JBASC report.
- Employee Assistance Provider (EAP) has been engaged for JBASC staff members and requires communication to staff at a future staff meeting to understand scope and how to utilise this service.

### **• Canteen**

- Volunteers and any expressions of interest to be forwarded on to Kaylene Pring

### **• Uniform Shop**

- Start of school year = busy, busy, busy!!.
- Uniform shop proposed increase of uniform items of \$1 or \$2 per item. Accepted by all.

### **• Fundraising**

- New committee fundraising coordinators – handover from Liz required, although upcoming Term 1 events include: Mother's Day, Easter Hat Raffle
- Dates for both Mother's Day and Easter Hat Parade to be determined – AMulder to assist/confirm.

- **Funding Requests**

- Request for Defibrillator and usage of volunteers grant – confirmed with Craig Kelly Office that use of the funds would be appropriate to use for that;
- Electronic Noticeboard
  - 1– situated in Woodland Area and waiting on status report by Vendor,
  - 2- second noticeboard near driveway,
  - Scope confirmed as: artwork/design, DA process and installation – proposed that the noticeboard 2) be installed first in order to alleviate works suspended for noticeboard 1)
- Drinking Water Stations: \$3K
- Multicourt SoftPlay - \$100K, basketball courts and grants proposed to be used for funding of partial sport facilities. Approved.

## 7. **General Business**

- School Banking – looking for a parent to take on school banking coordinator role; seek support for newsletter and identify if parent to take on this.
- Return and Earn – feedback on items and school received it in 2020

**Close of meeting: 9:25pm**

**Next Meeting: Tuesday 10<sup>th</sup> March, 2020**