



Jannali Public School P & C Association

**107 – 121 Sutherland Road
Jannali NSW 2226**

Minutes of P&C Meeting 10 March 2020, 7pm

Attendance: Karen Andrews, Amanda Mulder, Julie Robinson, Kaylene Pring, Liz Delfs, Val Cullen, Kris Harrison, Janelle Argue, Jen Chambers, Maria-Nicole Miriklis, Rachelle Gibbons, Cathryn Walker, Kate King, Mark Bailey, Denise Lai, Bronwyn Heardon (JBASC – partial), Fran St John (JBASC – partial)

Apologies: Tim Litton, Holly Smith, Simon Argue

1. Welcome and acceptance of minutes 29 Oct and 26 Nov tabled

Correction: last P&C Meeting Minutes require correction to “return and earn” rather than Earn and Learn

Motioned: Julie/ Seconded: Liz

1. Business arising from Previous Minutes:

- Nil

2. JBASC

- JBASC overall assessment upgraded to “exceeding” overall, with majority of areas achieve an “exceeding” rating;
- Strategic review commenced – scope session planned for 3 week's time and initial payment made;
- EAP provider attending on 8 April for meet and greet;
- Advertisement for JBASC Manager role planned for Term 2;
- Kitchen renovation no longer planned – instead cleaner's closet will now become a store, however fridge failed today and motioned for purchase of new fridge up to \$1500. All agreed.

3. Correspondence in

- P&C Federation bulletin received – all note
- Requested Admin Fee for Superannuation discrepancies with ATO was received and ATO rejected a request for reimbursement of Administration Fee
- Pedestrian Crossing at school: Eleni Petinos and Craig Kelly Office were emailed about safety issues outside the school. Craig Kelly's office said they are happy to support the local commander for addition support. Eleni acknowledged and requested input from Sutherland Shire Council.

4. Presidents Report (Julie)

- Electronic Noticeboard – DoE have confirmed electronic noticeboard can proceed, but evidence required is confirmed as invoice and payment of invoice;
- Council have consulted local neighbours about signage and comments/clarifications closed with Council on 17 March 2020;
- Grant from Craig Kelly office, application required on first serve basis and request to offer First Aid training to P&C;
- Sustainability Grant from Tradies published now and ideas being sought (water system for Jannali Rangers and potentially more bins)

5. Treasurers Report (Kaylene)

- Refer financial report attached to minutes
- Expenses: Mother's Day Stall, Jelly Bean tables approved at end of 2019
- JBASC and P&C Budget to be proposed and approved next P&C Meeting;
- JBASC income reduced, however wages are higher at this point in time due to staff leaving and entitlements being paid out; carrying consistent loss at this time of year

6. Principals Report (Karen)

- Inaugural swimming carnival held for JPS and thanks to AMulder for organisation and success;
- Promote JPS with calendars as presented in meeting;
- Upcoming dates: Cross Country – 25 March, ANZAC – 9 April, Easter Hat – 1 April;
- PT Interviews – scheduled and note circulated;
- Wellbeing Facilitator – growing profile and working with children;
- Roofing program works currently underway: Library, GA shed,
- Teaching Rounds: executing this week in class (Uni Newcastle);
- COVID-19; reinforcing hand washing with children;
- Parent forums/ideas: online safety, Resilience, Maths – potentially align with other existing sessions example Education Day
- Note/Newsletter system not working; paper, electronic and ideas circulated include:
 - Electronic permission – email, note
 - Consolidated note for core excursions/events where possible to reduce the notes and information/details around the events being on e-news;
 - Consider for those not paying that they are not allowed to attend event;
- Funded sport: golf and in-house sporting school grants
- School banking: can teachers remind children about banking

7. Reports

- **BASC**

- Centre Assessment has been completed. Evaluation was very positive, with three categories of seven exceeding expectation and final evaluation for one category deemed the centre with total of four categories "Exceeding Expectation". Congratulations to JBASC staff for the great result, that is a reflection of hard work and huge effort to achieve this.
- Staffing: Tara has resigned from the JBASC Coordinator role. Approval requested for advertising for role for Term 2, accepted by all.
- Strategic Review of JBASC business services is recommended and Reviewer has stated the works can be completed within 3 months.
- Improvement projects: improvement projects identified to streamline and improve efficiencies in JBASC and being worked through. Subconvenor to provide regular update as part of standard P&C JBASC report.
- Employee Assistance Provider (EAP) has been engaged for JBASC staff members and requires communication to staff at a future staff meeting to understand scope and how to utilise this service.

- **Canteen**

- Donation of takings Friday afternoon agreed for Kate
- Dishwasher for canteen to be investigated to better and comply easier with wash-up hygiene requirements of dishes

- **Uniform Shop**

- Start of school year = busy, busy, busy!!
- Sport shirt has been discontinued – obtain sample, same colour, similar design, price is similar and old shirt still allowed
- Library bags being made from donated fabric; scrunchies also to be made
- Stocktake completed and valued at \$10,200 and stocktake low order to be placed

- **Fundraising**

- Mother's Day Stall present purchased – Term 2; tentative date: 5 May - Tuesday
- Trivia Night – Friday 19 or 26 June;
- Fair Day: 13 September 2020, lego brick fair to be confirmed, rides provider advised of the date also;
- Cupcake date one per term;
- Other fundraising ideas circulated – Fundraising Coordinators to discuss and present Fundraising Schedule/Plan at next meeting;
 - Outdoor Cinema;
 - Loose change challenge;

- Bunnings Cake Stall;
- Astronomy Night (Green Point Observatory) - sausage/hot choc gold coin donation;
- Walkathon;
- Own colour run;

- **Funding Requests**

- Request for Defibrillator and usage of volunteers grant – confirmed with Craig Kelly Office that use of the funds would be appropriate to use for that;

8. General Business

- No Parking sign purchased and will be erected at
- Frank (Craig Kelly) expressed interest to attend a meeting
- “Tell them from me” school survey;
- Parent survey (P&C and possibly JBASC) survey proposed to obtain feedback;
- Anglicare Jannali– involving students with aged care as future community activity, post COVID-19
- Paint is expected in next few weeks and plan for works to be completed in next school holidays
- Return and Earn – feedback on items and school received it in 2020

Close of meeting: 8:15pm

Next Meeting: Tuesday 12th May, 2020